

DOM Request Submission Form



Date: _____

YM Division: _____ YM Regiment: _____

YM Battalion: _____

Unit Name & Mailing Address: _____

1. Young Marine Rank and Full Name: _____ Age: _____

2. Young Marines record book is up to date:

3. Young Marine has required awards per Awards manual:

a. Discipline

- 1) Has earned the DEA Device for the DDR ribbon
- 2) Has earned the Academic Achievement ribbon for the past two years
- 3) Additional required awards (2 of 3)
 - a) Good Conduct ribbon
 - b) Attendance ribbon
 - c) PFT ribbon with level II device – maintained for the previous two PFTs

b. Leadership – has earned Advanced, Senior, and Junior Leadership ribbons

- 1) Additional required awards (3 of 6)
 - a) YM Staff ribbon – National Level
 - b) YM Staff ribbon – Division Level
 - c) YM Staff ribbon – Regiment Level
 - d) YM Staff ribbon – Battalion Level
 - e) YM First Sergeant ribbon
 - f) YM Sergeant Major ribbon

c. Teamwork – has earned the Community Service ribbon (w/ 2 Bronze Stars) and Veterans Appreciation ribbon

- 1) Additional required awards (2 of 3)
 - a) Drill Team ribbon
 - b) Color Guard ribbon
 - c) Sportsmanship ribbon

4. Two articles written for *Esprit* Magazine (submitted but do not have to have been printed) (List article title and date uploaded). _____

5. American values essay:

- a. Title: _____
- b. Completion date: _____

6. Community Service DOM project:

- a. Date project approved by Division Commander: _____
- b. Project type: _____
- c. Project start date: _____
- d. Project completion date: _____
- e. Who was the project for? _____

7. AAR written and submitted with package

8. Photos of project before and after

9. Package submitted to UC

10. Package submitted to Division Commander

11. Verification names & contact information (i.e. phone or email) for Community Service project:

- a. _____
- b. _____
- c. _____
- d. _____

12. Unit Commander or XO Signature: _____

(Printed name of UC or XO signature)

(Unit Commander or XO signature must be included on this form. By signing, the UC or XO is verifying that all information above is correct and that the Young Marine has met all qualifications for the DOM device).

Mail or email entire package to the appropriate Division Commander for final review and approval.

This form and any additional pages or attachments may be scanned and emailed to (jeremy.jones@youngmarines.com) by the Division Commander ONLY. If sent via U.S. Postal Service, please mail to: Director of Operations, 17739 Main Street, Suite 250, Dumfries, Virginia 22026.

For higher Headquarters use:

Package approved by Division Commander	<input type="checkbox"/>	
Package reviewed by Director of Operations	<input type="checkbox"/>	
Package submitted to Deputy Director	<input type="checkbox"/>	
Young Marine award sent out	<input type="checkbox"/>	(Date mailed: _____)